

# CAPABILITY STATEMENT

## COMPANY OVERVIEW

**Portfolio Alignment Partners (PAP)** delivers strategic consulting, IT leadership, and organizational transformation for public-sector clients. Our team specializes in bridging operational gaps, strengthening compliance, and driving technology-enabled improvements. PAP's unique methodology accelerates policy development, aligns IT initiatives with strategic goals, and ensures resilient IT operations.

## CORE COMPETENCIES

- IT Leadership & CIO Advisory
  - Interim CIO/IT Director services with direct oversight of IT staff and operations
  - Strategic IT roadmapping, budgeting, and vendor management
  - Policy development aligned with state and federal compliance requirements
- Cybersecurity & Compliance
  - CJIS/SLED audit preparation and cybersecurity enhancements
  - Implementation of MFA, log retention, and secure access controls
  - Development of security and acceptable use policies
- Operational IT Optimization
  - IT department reviews and performance assessments
  - SOP creation for IT workflows (user management, backup, asset tracking)
  - IT vendor evaluation and contract oversight
- Technology Modernization
  - Cloud transition planning and infrastructure upgrades
  - Website refresh and document management modernization
  - Data analytics and dashboard implementation

## DIFFERENTIATORS

- Rapid Deployment of Expertise – Immediate stabilization of IT operations in high-risk environments
- Government-Specific Knowledge – Deep understanding of state/local government IT compliance requirements
- Integrated Support – Combining IT leadership with organizational assessment and administrative consulting
- Policy Acceleration – Collaborative approach ensured rapid adoption of new policies and procedures
- Data-Driven Decision Support – Provided real-time data analytics to empower leadership with actionable insights
- Realistic Recommendations – Delivered practical, implementable solutions aligned with budgetary and staffing constraints

DUNS: [Insert]  
UEI: [Insert]  
CAGE Code: [Insert]

### NAICS Codes:

541611 – Administrative Management and General Consulting Services;  
541519 – Other Computer Related Services;  
541512 – Computer Systems Design Services

Website: [www.portfolio-ap.com](http://www.portfolio-ap.com)

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## PAST PERFORMANCE: HAMPTON COUNTY IT DIRECTOR SUPPORT (2024–2025)

Portfolio Alignment Partners provided interim IT leadership to Hampton County during a period of staffing transition and urgent compliance needs. During this engagement, PAP:

- Acted as IT Director to stabilize IT operations and oversee vendor contracts
- Developed and implemented new IT policies (Acceptable Use, Backup, Confidential Data, etc.)
- Supported CJIS/SLED audit readiness and deployed Graylog for log retention
- Led the rollout of MFA and updated password security policies
- Developed and implemented 39 enhanced Standard Operating Procedures (SOPs)
- Coordinated IT coverage during personnel leave to ensure uninterrupted operations
- Drove modernization efforts, including a website refresh and IT dashboard planning

These efforts enhanced cybersecurity posture, operational continuity, and strategic IT governance for the County.

## CONCLUSION

Portfolio Alignment Partners is uniquely positioned to provide CIO advisory and IT department review services that align technology operations with strategic priorities. Our proven success in Hampton County demonstrates our ability to strengthen IT governance, enhance cybersecurity, and modernize operations for government clients.